Perthshire Community Rugby Trust

Objective:

The objective of the Perthshire Community Rugby Trust is to promote, develop, and sustain the sport of rugby within the Perthshire community. This encompasses fostering participation in sport and physical education at schools and people up to and including the age of 25 residing in Perthshire at all levels, without distinction of sex, race, nationality, sexuality, political, religious or other opinion, and providing opportunities for personal and athletic growth while fostering a sense of community pride and belonging so that their conditions of life may be improved.

Management Structure with Roles and Responsibilities:

The management structure of the Perthshire Community Rugby Trust consists of the following key positions:

Board of Trustees: Provide strategic direction, ensure compliance with legal and regulatory requirements, oversee financial management, and evaluate the Trust's performance.

- *Chairperson*: Lead the Board meetings, act as a spokesperson for the Trust, liaise with stakeholders, and ensure effective communication among Trustees.
- *Secretary*: Maintain accurate records, organize meetings, prepare agendas and minutes, handle correspondence, and manage administrative tasks.
- *Treasurer*: Develop and monitor budgets, maintain financial records, prepare financial reports, oversee fundraising efforts, and ensure compliance with financial regulations.
- *Trustee Members:* Contribute to specific projects or initiatives as assigned by the Board, support fundraising and community engagement efforts, and provide expertise in their respective areas.

The Board of Trustees is the employer of the Rugby Development Staff which may include roles such as Director of Rugby, Rugby Development Officer, Community Coach and Modern Apprentice.
These roles will have responsibilities and objectives to Rugby Development Programmes in Schools, Community and the Perthshire Rugby Football Club.
The Perthshire Community Rugby Trust Board will define these objectives and hold the staff accountable to agreed metrics.

Time Commitments:

Trustees are expected to dedicate sufficient time to fulfil their roles effectively. This includes attending regular monthly Board meetings, participating in committee work, engaging in strategic planning activities, and representing the Trust at community events as needed. The time commitment may vary depending on the Trust's activities and initiatives but typically ranges from a few hours per month to several hours per week. Recurring Meetings will be scheduled on the 3rd Monday of each month.

Insurance Against Trustee Liability:

The Perthshire Community Rugby Trust has obtained appropriate insurance coverage to protect Trustees against personal liability arising from their roles and responsibilities within the Trust. This insurance coverage should include protection against claims related to negligence, errors, omissions, or wrongful acts committed in the course of their duties as Trustees.

Guidance for New Trustees:

New Trustees should familiarize themselves with the Trust's mission, objectives, and governing documents, including the constitution and bylaws. They should actively participate in Board meetings, ask questions, seek clarification on any issues, and collaborate with fellow Trustees to achieve the Trust's goals. Additionally, new Trustees should undergo any necessary training to enhance their understanding of their roles and responsibilities, legal obligations, and best practices in governance. Finally, they should uphold the highest standards of integrity, transparency, and accountability in their stewardship of the Trust.